nd
[1960's?]

SPECIFICATIONS
for
PAINTING AND DECORATING
the
WAYLAND PUBLIC LIBRARY

General Conditions and Scope of Work:

All materials, labor, tools, scaffolds and other appliances required to properly execute and complete the work, according to these plans and specifications, shall be supplied by the contractor.

Workingmen's Compensation, Public Liability and Property Damage Insurance are to be carried by the contractor at his expense.

All materials are to be of the best grade and made by reputable, recognized paint manufacturers, such as the Pittsburgh Plate Glass Company or its equivalent.

Tinting and mixing of colors to be done on the job and samples to be submitted for the approval of the committee before being applied.

All work is to be done by skilled mechanics in a workmanlike manner. All paints, stains, varnishes, etc. are to be smoothly and evenly applied and shall be free from runs, sags, crawling or other defects. All work shall be done under conditions suitable for good, durable work. No second coats to be applied until preceding coat is thoroughly dry.

The work is to be done, preferably in the month of January. The main ceiling in the Library is to be done on a day or days when the Library is closed.

Ceilings:

All plastered ceilings, including those in the lavatory and conference room, are to have the present water paint washed off, cracks patched and repaired, stains treated by sizing and refinished with calsomine, color to be selected by the committee.

Walls:

All plastered walls, including those in the lavatory and conference room, are to be washed, cracks patched and repaired. The entire wall surfaces are to receive one coat of pigmented primer and one coat of semi-gloss enamel, color to be selected by the committee.

Columns, pilasters and cornices are to receive the same treatment as the walls.

Iron Railings:

Iron railings around the balcony and on the stairs are to be cleaned and a coat of glaze applied and antiqued.

Wood Trim:

Wood trim in all rooms, including that in the lavatory and conference room, and the bookshelves (face only) are to be washed, retouched with stain and shellacked where necessary and rubbed with oil.

Window ~~sh~~ SASHES ~~ases~~ are to be sanded where necessary (main south windows in particular), given two coats of varnish and rubbed with oil.

Plaque:

The plaque on the southeast wall is to be washed and reglazed.

Floors:

Floors in all rooms, including the lavatory and conference room are to be washed, varnished and waxed.

The contractor agrees to do the work here enumerated for a price of $1,297.00.

Walls:

All plastered walls, including those in the lavatory and conference room, are to be washed, cracks patched and repaired. The entire wall surface are to receive one coat of pigmented primer and one coat of semi-gloss enamel, color to be selected by the committee.

Columns, pilasters and cornices are to receive the same treatment as the walls.

Iron Railings:

Iron railings around the balcony and on the stairs are to be cleaned and a coat of gloss applied and antiqued.

Wood Trim:

Wood trim in all rooms, including that in the lavatory and conference room, and the bookcases (face only) are to be washed, retouched with stain and shellacked where necessary and rubbed with oil.

Window sashes are to be sanded where necessary (main south windows in particular), given two coats of varnish and rubbed with oil.

Plaque:

This plaque on the southeast wall is to be washed and repaired.

Floors:

Floors in all rooms, including the lavatory and conference room are to be washed, varnished and waxed.

The contractor agrees to do the work here enumerated for a price of $1,277.00.

1960's?

PRESCOTT'S DECORATING SERVICE

27 Concord Street ☆ Maynard, Massachusetts

MAYNARD 508-W
MAYNARD 508-R
MAYNARD 1085-W

RESIDENTIAL AND COMMERCIAL PAINTING AND DECORATING

Ceilings -
(Excluding laboratories and conference rooms)
Shall be washed, patched and stains treated and coated with muresco, color to be selected by committee.

Walls (Excluding laboratories and conference rooms)
To be washed and patched.
First coat pigmented primer & sealer.
Second coat Egg shell flat. - stippled
Iron railings around balcony and on stairs to be cleaned and a coat of glaze producing an antique effect.

Wood Trim.
To be washed and rubbed in oil.
(Face of book shelves only)
All window sash to be given two coats of varnish before rubbed in oil
The gold surfaces on pillars and pilasters and relief work is in good condition, therefore we are including in our bid the washing and polishing of such surfaces and not the renewal of gold which runs into considerable expense.
Plaque on South East wall to be washed and painted and re glazed.
The desired effect to be decided by committee.

Price $1,135.00

PRESCOTT'S DECORATING SERVICE

27 Concord Street ☆ Maynard, Massachusetts

MAYNARD 508-W
MAYNARD 508-R
MAYNARD 1085-W

RESIDENTIAL AND COMMERCIAL PAINTING AND DECORATING

Specifications for painting and decorating
Rayland Public Library.

General, Scope and Conditions

All materials, labor, tools, scaffolding and Insurance will be included in bid.

All surfaces to be properly cleaned before the application of any paint.

Materials will be all of highest quality purchased from National manufacturers, namely Benjamin Moore & Co. Pittsburg Plate Glass Co. Ect.

The tinting and mixing of color will be done on the job. Samples will be made up for approval of committee.

The work will be done by skilled Mechanics and in a workmanlike manner.

The job to be done preferably in January.

The main ceiling to be done on day or days the library is closed.

1960s?

PRESCOTT'S DECORATING SERVICE

27 Concord Street ☆ Maynard, Massachusetts

MAYNARD 508-W
MAYNARD 508-R
MAYNARD 1085-W

RESIDENTIAL AND COMMERCIAL PAINTING AND DECORATING

Laboratories

Treated the same as Library

Price #52.00

Conference Room

Treated the same as Library

Price #70.00

Floors

Washed, Varnished and waxed.

Price #40.00

1135
52
70
40
1297

Window

Glass to be renewed on South East side

Price 25.00 ? (not definite)

Thanking you for this opportunity

I Remain

Yours Very Truly

Prescott's Decorating Service

Howard F. Prescott

LIBRARY SCHOOL CANDIDATES

NAME-Eileen Kramer ✓

ADDRESS-384 Sherman Avenue;New Haven, Conn.

TELEPHONE-SP 6-7454

DATE OF BIRTH-1938

EDUCATION-H.S. 1956;Southern Conn. State 1960

LIBRARY TRAINING-Southern Conn. State College, BS in LS

LIBRARY EXPERIENCE-yes

SALARY WANTED-$4300.

NAME-Patricia J. Patterson ✓

ADDRESS-90 Glendale Road; Needham, Mass.

TELEPHONE-

DATE OF BIRTH-1937

EDUCATION-H.S. 1955;Simmons 1959

LIBRARY TRAINING-Simmons, 1959, B.S.

LIBRARY EXPERIENCE-yes

SALARY WANTED-Minimum-$3800.

NAME-Sharon E. Rosengarten

ADDRESS-5604 Robinson Ave; Montreal, Que.

TELEPHONE-HU 6-4656

DATE OF BIRTH-1938

EDUCATION-H.S. 1955;McGill 1959, B.A.

LIBRARY TRAINING-McGill U. 1960

LIBRARY EXPERIENCE*no

SALARY WANTED-$4000

OTHER CANDIDATES

NAME-Madeline M. Anapolle

ADDRESS-41 Clark Street; Newton Ctr.

TELEPHONE-BI 4-5203 or WA 5-2272

DATE OF BIRTH-1915

EDUCATION-H.S. 1933;Lesley College 1936 plus In service training at B.P.L. Children's Literature course at Northeastern University.

LIBRARY TRAINING-none

LIBRARY EXPERIENCE-yes

SALARY WANTED-$4000.

NAME-Mrs. Bertha D. Bergeron

ADDRESS-Mason Rd., Dudley RFD, Mass.

TELEPHONE-Webster 1389

DATE OF BIRTH-1904

EDUCATION-H.S. 1922; Wilcox Bus. School 1925 plus U. of N.H. summer sessions 1958-59 for library courses.

LIBRARY TRAINING-none

LIBRARY EXPERIENCE-yes

SALARY WANTED-$1.50 hour

NAME-Elizabeth W. Costanza

ADDRESS-319 Huntington Avenue; Boston

TELEPHONE-60 7-9296

DATE OF BIRTH-1906

EDUCATION-H.S. 1933

LIBRARY TRAINING-none

LIBRARY EXPERIENCE-yes

SALARY WANTED-not given

NAME-Grace Cramer

ADDRESS-375 East Street; Westwood Box 228

TELEPHONE-DA 6-6654

DATE OF BIRTH-1897

EDUCATION-H.S. 1915; Wheaton 1926, B.A.

LIBRARY TRAINING-Albany Library School-summer session plus courses at Columbia.

LIBRARY EXPERIENCE-yes

SALARY WANTED-$4000.

NAME-Mrs. Elizabeth Hanron

ADDRESS-38 Westland Ave; Boston

TELEPHONE-CO 6-6096

DATE OF BIRTH-1917

EDUCATION-H.S. 1936; Courses at B.U. and at Hickox

LIBRARY TRAINING-none

LIBRARY EXPERIENCE-yes

SALARY-$60 . weekly

NAME-Elizabeth M. Smith

ADDRESS-452 Broadway; Cambridge

TELEPHONE-KI 7-0974

DATE OF BIRTH-not given

EDUCATION-Mt. St. Joseph 1954

LIBRARY TRAINING-none

LIBRARY EXPERIENCE-yes

SALARY-$50.

NAME-Mrs. Edith S. Stewart

ADDRESS-10 White Circle, Wakefield

TELEPHONE-CR 9-2218

DATE OF BIRTH-1905

EDUCATION-H.S. 1923;Univ. of Vermont 1927;summer school at Bates

LIBRARY TRAINING-none

LIBRARY EXPERIENCE-yes

SALARY WANTED-$4000.

4:5 Additional Comments: Are there other findings made by your committee upon which you would base recommendations (as outlined below)?

No.

4:6 RECOMMENDATIONS: What recommendations would you make based on all of the above? Please indicate priorities among those recommendations. Also indicate who should be responsible for following up on each recommendation.

See accompanying memo report to Wayland Board of Selectmen.

4:7 Next Steps: Are there some specific "next steps" which should be taken in order to further those recommendations? By whom?

See accompanying memo report to Wayland Board of Selectmen.

The Wayland Library . .

FOUNDED IN 1848 AS THE FIRST FREE LIBRARY IN MASSACHUSETTS . . .

its present . . . . . .

Main Library 5 Concord Road — ELmwood 8-2311

Hours: 10 a.m.-1 p.m.; 2 p.m.-6 p.m. Weekdays. 7 p.m.-8:30 p.m. Monday, Wednesday, Friday. Closed Sunday and Holidays.

Cochituate Branch 14 East Plain Street (Fire Station) OLympic 3-8251

Hours: 2 p.m.-5 p.m. Monday through Friday. 7 p.m.-8:30 p.m. Monday, Wednesday, Friday. 9 a.m.-12 n.; 2 p.m.-5 p.m. Saturday. Closed Sunday and Holidays.

Any resident of the Town may borrow books from the Main Library and the Cochituate Branch after registering in person at either and being issued a card. Current limits on borrowing are: 2 weeks for books acquired by the Library within 6 months (and in the case of fiction, only one such book to a borrower at one time); 4 weeks for all other books; 2 weeks for periodicals and records. Fines are assessed for failure to return books and records on time.

The Children's Room in the Main Library is a colorful sunny island for the Town's youngsters. With its own entrance, specially designed window counter, chairs, benches and tables, it contains a varied array of children's books and space for many pleasant story hours.

Books of special interest include the works of Lydia Maria Child ("Over the river and through the wood . . . Thanksgiving Day"), Edmund Hamilton Sears ("It Came Upon The Midnight Clear"), and other Wayland authors. The Library also has a sizeable collection of writings by polar explorers or about polar exploration, many books on the Civil War and on local history. A set of the vital records of Massachusetts towns from their earliest days to 1850 — records published by the New England Historic Genealogical Society — is available, as is also John Quincy Adams' *Textbook on Rhetoric*, published in 1810 when he was on the Harvard Faculty.

The record collection, begun by the Friends of the Wayland Library, is growing. It contains LPs in the categories of opera, symphony, chamber music, musical comedy, special children's music, excerpts from plays and other readings.

Miscellaneous services include inter-library loan privileges for Wayland residents, the Library bulletin board of coming events, and occasional exhibitions and readings.

Six trustees are responsible for management of the Library. They are chosen in the Town elections for staggered three-year terms. The present trustees are Hugh F. Colliton, Jr., Chairman, Mrs. Charles T. Morgan, Mrs. Robert M. Morgan, Mrs. Frederic H. Newton, George G. Bogren, and William A. Waldron.

The Librarian is Miss Marjorie Ferris. She has the valued aid of several part-time assistants.

its future . . . . . .

While the Library is the beneficiary of certain trust funds and also each year receives some gifts, about ninety per cent of its support comes from the annual appropriations which the Town Meeting votes for it — appropriations currently running around $25,000. In large measure, therefore, its future will continue to be determined by the amount of these appropriations.

The Trustees hope that the Town will desire to increase steadily, if not spectacularly, its support of the Library. They are proud of its history and growth; they believe in its value and importance to the community; and they are confident of its readiness and ability to make immediate and remunerative use of all additional funds allotted to it. In addition, they remind the Town of the significance of memorial gifts and bequests over the years to the Library's development — and they urge today's residents to consider the example of certain of their generous and public spirited predecessors.

The Trustees have long-term plans for expanding the Library's services — as money becomes available. For example, a music room would meet a current need, as would also facilities for segregating and exhibiting rare books in the collection; stack space is severely limited, and in time a bookmobile should be operated — perhaps in cooperation with another town. As they look ahead, the Trustees see the necessity for — and possibility of — a wing at the back of the Main Building. Meanwhile they express warm thanks for the support which the Library now receives.

its past . . . . . .

The Wayland Library was founded in 1848 as the first free public library in Massachusetts. However, the library movement had begun in the Town much earlier — in 1796 when the Reverend Josiah Bridge, pastor of the First Church in Wayland (then known as East Sudbury), organized the "East Sudbury Social Library." The original 32 members paid a membership fee of $4 and a yearly assessment of 25c for the purchase of books. The first purchase was 36 volumes, but by 1832 the collection had grown to 227 volumes. The books were kept in the home of the librarian, who was paid $2 a year for services.

In 1847 the Reverend Francis Wayland, president of Brown University, who as a close friend of Judge Edward Mellen frequently visited Wayland, offered to give $500 to help establish a free public library in the Town if the residents would raise an equal sum. The offer was accepted at Town Meeting on March 6, 1848, after subscriptions from 208 persons had provided $553.90.

Later Judge Mellen had doubts about the right of a town to tax its inhabitants for a public library; so the Reverend John Burt Wight, then a Representative in the General Court, took the lead in securing enactment in May 1851 of the "Library Act" which authorized any city or town in the Commonwealth to raise and spend public funds in order to "establish and maintain libraries for the use of the inhabitants thereof."

The Library was first situated in a room in the Town House (now Collins' Market). In 1874 a reading room was established in Cochituate. At a cost of $20 the Library was moved in 1879 to "new, commodious and pleasant apartments" in what at the time was the new Town Hall (razed in 1959).

Then in 1896 Mr. Warren Gould Roby, a prominent Wayland citizen, gave the Town $10,000 and land on which to build a library building. The result of this generous gift was our present fine building which was dedicated in 1900. Mr. Roby's portrait hangs in the reading room opposite that of the Reverend Mr. Wight.

	1910	1945	1959
Population Served	2,206	3,901	9,500
Total Books	17,401	27,866	50,723
Circulation	10,957	24,708	69,937
Hours Open Per Week	13	27	46½

. . . . . USE YOUR LIBRARY . . . . . .

The Commonwealth of Massachusetts
Advance copy 1960 Acts and Resolves
JOSEPH D. WARD, *Secretary of the Commonwealth*

facture as designated by the manufacturer, but not in excess of the following percentages of the list price established by the manufacturer for the year of manufacture, namely:

In the year preceding the designated year of manufacture	50 %
In the year of manufacture	90 %
In the second year	60 %
In the third year	40 %
In the fourth year	25 %
In the fifth and succeeding years	10 %

SECTION 2. This act shall take effect on January first, nineteen hundred and sixty-one, and shall apply to motor vehicles and trailers registered for the calendar year nineteen hundred and sixty-one and thereafter. *Approved November 3, 1960.*

Chap. 759. AN ACT AUTHORIZING THE DEPARTMENT OF PUBLIC HEALTH TO MAKE RULES AND REGULATIONS CONCERNING THE CLOSURES OF CERTAIN CONTAINERS OF CORROSIVE SUBSTANCES.

Be it enacted, etc., as follows:

Section 8A of chapter 111 of the General Laws, inserted by chapter 502 of the acts of 1959, is hereby amended by inserting after the word "substances", in line 3, the words:—and concerning the closures of containers of corrosive substances intended for household use,—so as to read as follows:—*Section 8A.* The department shall make such rules and regulations concerning the disposal or discard of containers of poisonous substances and concerning the closures of containers of corrosive substances intended for household use as it shall deem necessary for the protection of the lives and safety of the public, which rules and regulations may provide penalties for the violation thereof not exceeding five hundred dollars for any one offence.

Approved November 3, 1960.

Chap. 760. AN ACT PROVIDING STATE AID FOR FREE PUBLIC LIBRARIES.

Whereas, The deferred operation of this act would tend to defeat its purpose, which is to immediately provide state aid to the public libraries of the commonwealth, therefore it is hereby declared to be an emergency law, necessary for the immediate preservation of the public convenience.

Be it enacted, etc., as follows:

SECTION 1. Chapter 78 of the General Laws is hereby amended by inserting after section 19 the following four sections:—

Section 19A. The state treasurer shall annually, on or before July first, pay from the proceeds of the taxation on incomes under chapter sixty-two to each city or town certified by the board of library commissioners to have met certain minimum standards of free public library service established by said board a sum of money for its free public library or libraries which shall be determined as follows:—

(1) To each town having a population of less than two thousand, a sum equivalent to the amount appropriated by it for free public library service during the preceding year, but in no event more than five hundred dollars;

(2) To each city and to each town having a population of two thousand or more, a sum not exceeding twenty-five cents for each resident therein; provided, that such city or town appropriated during the preceding year for its free public library service at least five hundred dollars.

No city or town which appropriates for its free public library service in any one year an amount less than three dollars per capita of population shall receive any money under this section, if such appropriation is below the average of its appropriation for free public library service for the four years immediately preceding.

If a city or town is eligible for state aid under this section, but gives approved free public library service only for a fraction of the year, the amount it shall receive shall be the amount computed hereunder multiplied by such fraction.

Section 19B. The board of library commissioners, in setting up minimum standards of free public library service and in certifying such libraries for aid under section nineteen A shall require the filing of an annual report and shall require that such public libraries

(1) be open to all residents of the commonwealth,

(2) make no charge for normal library services,

(3) be kept open a minimum number of hours per week,

(4) employ a trained library worker,

(5) expend a reasonable portion of the library's total budget for books and periodicals,

(6) lend books to other libraries in the commonwealth and extend privileges to the holders of cards issued by other public libraries in the commonwealth on a reciprocal basis.

Section 19C. The board shall establish a comprehensive state-wide program of regional public library service, consisting of regional public library systems, which shall not exceed five. For such purpose there shall be appropriated annually an amount equal to twenty-five cents for each resident in each regional area for which such a regional library system is established. The board shall apply said appropriation in the following manner:—

(1) In so far as practicable the board shall enter into an arrangement or arrangements with such public library or libraries in each regional area as it may determine under the terms of which such library or libraries shall supply services or space, equipment, personnel, books, periodicals and other library materials to communities having fewer than twenty-five thousand inhabitants, the cost of which shall not exceed an amount equal to fifty cents per annum for each resident in such regional community having less than twenty-five thousand inhabitants;

(2) Said board shall also designate such public library or libraries in each area or an additional such public library or libraries in the area to serve as a regional reference and research center or centers to meet the reference and research library needs of the residents of all

the cities and towns in the area; the amount allocated for such reference and research service to be applied only to the cost of such reference and research books, periodicals and other library materials and to the cost of the personnel employed in such reference and research service; the cost of such reference and research service not to exceed an amount equal to twenty-five cents per annum for each resident in such regional area.

Section 19D. For each regional area the board shall establish an advisory council which shall consist of the chief librarian of each city or town in the regional area. Such advisory councils shall make suggestions and recommendations to the board of library commissioners concerning the regional public library systems.

SECTION 2. Notwithstanding any contrary provision of section nineteen A of chapter seventy-eight of the General Laws, inserted by section one of this act, the amount which the state treasurer shall pay to cities and towns on or before July first, nineteen hundred and sixty-one under the provisions of said section nineteen A shall not exceed one million dollars.

SECTION 3. To provide for the establishment of a state-wide program of regional public library service, as authorized by section nineteen C of chapter seventy-eight of the General Laws, inserted by section one of this act, there is hereby appropriated from the General Fund the sum hereinafter set forth, subject to the provisions of law regulating the disbursement of public funds and the approval thereof, and the conditions pertaining to appropriations in chapter five hundred and seven of the acts of nineteen hundred and sixty.

GENERAL FUND.

STATE PURPOSES APPROPRIATIONS.

Department of Education.

Division of Public Libraries.

Item		
1316–02	For expenses of regional public libraries with the approval of the board of library commissioners . . .	**$768,000**

Approved November 3, 1960.

Chap. 761. AN ACT RELATIVE TO THE SALARIES OF THE ASSISTANT REGISTERS OF DEEDS FOR THE SOUTHERN DISTRICT OF MIDDLESEX COUNTY.

Whereas, The deferred operation of this act would tend to defeat its purpose, which is to increase forthwith the number of assistant registers of deeds in the southern district of Middlesex county and to increase the salaries of the assistant registers of deeds in said district, therefore it is hereby declared to be an emergency law, necessary for the immediate preservation of the public convenience.

Be it enacted, etc., as follows:

SECTION 1. The first sentence of section 49 of chapter 35 of the General Laws, as most recently amended by section 7 of chapter 609 of the acts of 1959, is hereby further amended by inserting after the word "Suffolk", in line 11, the words:— , the assistant registers of

Book Selection after 1964

A. 1. Tools

a. Advance and current: Library Journal, Kirkus, Publisher's Weekly, New York Times Book Review, Book Buyer's guide, A.L.A. Booklist, Wilson Bulletin, Horn Book(children's books)Saturday Review, Time, book review sections of all magazines examined.

b. Older titles to fill requests and lacks in collection: Standard catalog for public libraries, High School Catalog, Children's catalog, Fiction catalog, Book Review digest, Reader's Adviser, Granger(poetry collections), Essay and general literature index, Play index.

c. Books in print.and Subject guide to books in print for a check on availability and editions, price, etc.

2. Ordered from wholesalers except for encyclopedias, publications of A.L.A., Wilson and Bowker, which are ordered direct.

a. Wholesalers: Campbell and Hall, 1/3 discount, delivery or postage paid. 35% with no back orders. Local and good.
Baker and Taylor, 1/3 discount, postage paid. larger and older, good book stock, excellent service.

b. Literary guild, Young people's literary guild and Crime Club selections are received from Doubleday on a subscription basis. Privilege of ordering extra copies.

B. Ordering is done at least twice a month as titles for consideration are confirmed. More often for special needs.

C. Records kept.

1. Simple order cards are typed from the order letter, showing author, title, source and date of order. In case of special order (35% didcount) to Campbell and Hall, the publisher and price are also included for use in reordering. Order cards are filed at the charging desk for use with the public as they request titles not in the catalog. Reserves may be taken on titles on order. In that case a signal clip is placed on the order card.

2. The order letter is filed for checking off books as received.

D. Duplications

2 copies for the Main library and one for branch are ordered on the initial order for new books sure to be in demand. Careful watch is kept on number of reserves for individual titles and where there is need more copies are promptly ordered.

Extra copies of reading list fiction and much-used nonfiction are ordered to fill the demand as soon as we become aware of the need. Paperbacks, widely available, are useful for this purpose and can be acquired and put into circulation more quickly than hard-bound books.

There is duplication of the best children's books, old and new. Best and most useful titles for children are ordered for the Branch in the initial order.

E. Patron's requests. Seriously considered as best way of learning tastes and needs of the community. If librarian is available she makes note of the request, discusses the book with the patron, searches out a review, and if possible makes an immediate decision. If book is to be ordered the patron may make a reserve or note is made to notify him when it arrives. If decision is deferred the patron is requested to check a ain after a short interval or fill in a request card for later notice. (After May 1)

Then the librarian is not available the patron may fill out a request postcard to be mailed to him when a decision on the title has been made. Librarian checks requests daily, if possible.

Historical Material

F. Suggested policy: [illegible] Materials will not be accepted for deposit. Since the Wayland Historical Society is well established and already has in its possession any letters, documents and like materials of local historical interest formerly part of the library collection, all such materials which may become available to the library shall be referred to the Historical Society. The library will confine its holdings in local history to books and pamphlets in demand by students and researchers. A complete file of the Town Crier is kept, and a collection of Town Reports back to 1878/79. [illegible]

G. Local Authors

Leather bound sets of the works of Edmund Sears and Lydia Maria Child are kept in the locked section of the balcony. An effort is made to acquire titles by local authors, either by gift or purchase. At present these titles form part of the regular collection.

H. Periodicals

Criteria: Indexed in Reader's Guide.
Interest, need and demand.
Price
Representative viewpoint of the subject matter.

Purpose of the collection to serve as wide a range of interests as possible within the scope of a suburban public library. Care should be taken to represent all points of view on controversial matters. Care should also be taken to maintain a balance of fields of interest, not becoming overstocked with (e.g.)fashion, home-making,etc. or acquiring a periodical which will appeal only to one or two patrons.

The list is submitted to an agency for bid at renewal time. At present the agency dealt with is the Mayfair Agency. Library tools are ordered direct from the publishers.

Extra copies of Consumer Reports are on file for reference in the Library, beginning with the 1964 volume. An extra copy of National Geographic is ordered for the Children's Room and clipping. Second copies of a selected group are ordered for the Branch. at

The Library's set of Readers Guide begins with 1948 and library holdings of periodicals useful for reference are confined to ~~those~~ THAT

Wayland Library
One Established In

By FRAN GOLDBERG

On the main floor, the reading room isn't furnished with the customary long tables, hard chairs and overhead lights. Two comfortable sofas face the two fireplaces on opposite sides of the room. The furnishings are early American.

As you leaf through the magazines on the table, the portraits of two men look down at you. One is Warren Gould Roby, a prominent Wayland citizen, who in 1896 gave the Town $10,000 and the land on which the library is built. The other is the Reverend John Burt Wight who

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Wayland

Wayland Library Project Underway

Miss Marjorie Ferries, librarian at the Wayland Free Public Library, has commenced a recataloguing of the books in the library, weeding out those no longer in use and those too worn to be of use. The books are also being arranged in their proper order on the shelves. Assisting her are Ainsley Baldwin and Brooke Gregory.

The trustees of the public library have appointed Mrs. Katherine Barnes of North Natick as assistant librarian, effective Aug. 8. Mrs. Barnes is a college graduate with several degrees and taught last year in the high school at Medfield.

The Friends of the Wayland Library, at their annual meeting recently, voted a gift of $100 to the library toward the purchase of the Encyclopedia Brittanica. The new president is Allen H. Morgan and the outgoing president, Richard W. Foster.

SUBURBA

An Outstanding Civic Asset Of

★ SERVING NATICK - COCHITUATE - WAYLAND -

VOL. III, No. 13

Application for Second Class Mail Privileges is Pending at Natick, Ma

To clean a discolored waffle iron, use a wire brush on the waffle gride while they are hot. After cleansing, season with a little vegetable oil.

To keep metal and woo wastebaskets clean, wax the in terior. Dust, pencil shaving and other loose dirt will b less likely to stick.

Used GE Refrigerators

GOOD AS NEW

Reasonably Priced—Easy Terms

BEECHER'S

Weston Library

Open 65 hours per week(no branch)
1964 circulation 132,000
1965 ,, (estimated) 138,000

7 full-time staff
9 part-time staff

Wayland Library

Must cover 91 hours per week (branch and main library)

5 full-time staff(including librarian)
4 part-time adult staff
5 pages who are not mature enough to be in full charge of any job assigned.

Schedule for a third clerk, whose duties would be desk and clerical work, and moving about the library to fill in on lunch hours, etc. This would free the present desk and circulation clerk to do other necessary clerical tasks and give both clerks more variety in their work. Most important, another clerk would be required to work Saturdays and give more adequate coverage for that day. As it is now the librarian is forced to spend most of the day on the desk and any matters which may require her undivided attention cannot be handled as well as they could be under freer conditions.

Monday	10-12, 1-6
Tuesday	10-12, 1-6
Wednesday	10-12, 1-6
Thursday	10-12, 1-6
Friday	Day off (could be Tuesday or Wednesday)
Saturday	9-12, 1-5 (To prepare machines, etc for days circulation)

[1955-1960]
Fire station
built 1953

WAYLAND
FREE PUBLIC LIBRARY

WAYLAND, MASSACHUSETTS

Your Public Library is glad to have this opportunity to welcome you to Wayland. The members of the staff hope that you will soon pay a visit to the library and become acquainted with its resources.

We are proud of the long history of this library, founded in 1848. We want to preserve this heritage, and at the same time progress with the changing times, offering more and better services to the growing community. Your use of the library will help us to fulfill this purpose.

The Main Wayland Library is located on Concord Road, near the Town Hall and the Railroad Station. This Library contains a collection of abour 30,000 volumes, periodicals and a growing record collection. There is a good children's section with a large picture book collection. The Main Library is the center for activities of the Friends of the Library, the Historical Society, and the Great Books Group. The Shaw Room in the basement is available for scheduled group meetings.

Library Hours: Monday through Saturday, 10-1, 2-6, Monday, Wednesday and Friday evenings, 7-8:30. The library is closed on Saturdays during July and August.

The branch library at Cochituate has attractive quarters in the Fire Station Building. This has a collection of about 5,000 volumes and draws upon the Main Library as needed.

Branch Hours: **Monday**, Wednesday and **Friday**: 2-5, 7-8:30
Tuesday and Thursday: 2-5
Saturday: 9-12, 2-5 (Except July & August)

Librarian